

## Accessibility – Checklist – ADA Compliance in Online Courses

### Links

- Provides wordings for links. Avoids using *click here* for the links.
- Uses text descriptions for the links.

### Text

- Uses sans-serif fonts for easy readability.
- Uses dark font colors on light backgrounds (preferably use black text on a white background).
- Avoids extremely bright colors as a background color.
- Uses one font throughout the site.
- Avoids overuse of all CAPS, **bold**, or *italics*.
- Avoids underlining words, as the screen reader can mistake it for a navigation link.

### Images

- Images are clear.
- Image files are optimized for efficient loading.
- Use of animated images is limited to only those that contribute to the learning experience – supporting the course content.
- Avoids animated or blinking images, text, or cursors. These can cause seizures for some users.
- All images have alt-text with long descriptions attached to them.

### Audio

- Audio quality is clear.
- Audio file length is adequate to meet the goals of the activity without being too large to restrict users' ability to download the file on computers with lower bandwidth.
- A written transcript is provided with all audio files.
- Audio file length is adequate to meet the goals of the activity without adding unnecessary information.
- Audio player required is compatible with multiple operating systems and requires only a standard, free plug-in.

### Video

- Video quality is clear.
- Video file length is adequate to meet the goals of the activity without being too large to restrict users' ability to download the file on computers with lower bandwidth.
- Provides closed-captioning or has accompanying text-based scripts for all videos.
- Video file lengths are adequate to meet the goals of the activity without adding unnecessary information.
- Video player required is compatible with multiple operating systems and requires only a standard, free plug-in.